

**CAB Conference Call
August 25, 2022
12:00 ET
Meeting Minutes**

Participants:

Andrea	Jacobi Medical Center
Carol	Bronx-Lebanon Hospital Center
Claire	Harvard T.H. Chan School of Public Health
Eduardo	Harvard T.H. Chan School of Public Health
Falon	University of Colorado, Denver
Jackie	Westat
John	FSTRF
Karim	Westat
Kimbrae	Texas Children's Hospital
Kylie	Texas Children's Hospital
Lesley	Texas Children's Hospital
Liz	Harvard T.H. Chan School of Public Health
Mandy	Harvard T.H. Chan School of Public Health
Mona	University of Alabama, Birmingham
Raiko	University of Colorado, Denver
Rosalva	San Juan Hospital Center
Sharon	Harvard T.H. Chan School of Public Health
Tracy	Westat
Vanessa	Harvard T.H. Chan School of Public Health
Veronica	University of California, San Diego

• **APPROVAL OF MINUTES**

The minutes from the July call were approved with no changes.

• **SELF-CARE SPACE**

Mandy led the self-care space.

• **SHIFTING LEADERSHIP, NEW CHAPTER FOR CAB**

After Megan's departure, **Mandy** and **Eduardo** will be working with the CAB. They introduced themselves to the CAB members.

Mandy asked CAB members for new ideas for the calls. She encouraged CAB members to provide ideas about the structure and goals of the PHACS CAB.

- **Kim** suggested providing updates on studies every other month or quarterly.
- **Mona** suggested a discussion on how those who research health equity practice it in their daily life.
- **Veronica** suggested gathering messages from CAB members to study staff on the calls, then including them in the CAB newsletter. Messages could be:
 - highlights about the last study visit,
 - survey experiences, or
 - ideas for site CAB activities.

- **Rosalva** suggested creating a Spanish CAB meeting. It will benefit monolingual Spanish participants. She mentioned that a live Spanish translation during meetings is not easy. It takes more time.
 - **Veronica** agreed that this session would be great for Spanish-speaking CAB members. She mentioned several sites that should have Spanish speaking CAB members:
 - USC,
 - UCSD, and
 - Puerto Rico.

Mandy mentioned that if anyone has additional ideas they should send any feedback to her. Also, she will be sending a survey.

• **FEEDBACK ON LAY SUMMARIES**

Lay summary #1: Opioid, Alcohol and Marijuana use among pregnant and postpartum individuals living with HIV in the United States

- CAB members provided positive feedback.
- They recommended reducing the text.
- **Mona** liked the graphic. She suggested that the text "differences in places where marijuana is legal" should be in bold font. She mentioned that the lay summary looks straightforward and easy to follow. She liked the images and color scheme.
- **Raiko** mentioned that it grabs your attention.
- **Liz** mentioned that in a previous meeting people suggested:
 - Modifying the size of the circles in the map
 - **Eduardo** suggested that the placement of the green and red circles should correlate with where marijuana is legal.
 - Flipping the image of the baby.

Lay summary #2: Extent of in-utero transfer of Tenofovir from mother to fetus: A paired analysis of Hair Specimens Collected at Birth from a Cohort in the United States

- **Liz** mentioned that she loved the visual of the hands.
- **Claire** liked the color scheme.
- **Eduardo** mentioned it is very straightforward, as we want them to be.

NOTE: The next CAB call will be on September 22, 2022 at 12:00 PM ET.